



ص.ب: ٢٠٦٨ - دبي - الإمارات العربية المتحدة
هاتف: ٢٢٢٧ ٠٤ ٢٩٦ ٢٢٢٧ - فاكس: ٢٢٢٨ ٠٤ ٢٩٦
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رأس المال ٦٠٠,٠٠٠ درهم مدفوع بالكامل - سجل تجاري ٥٩٢٥٦
Capital: AED 600,000 Fully Paid - Commercial Regs: 59251

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Online Reporting System Update

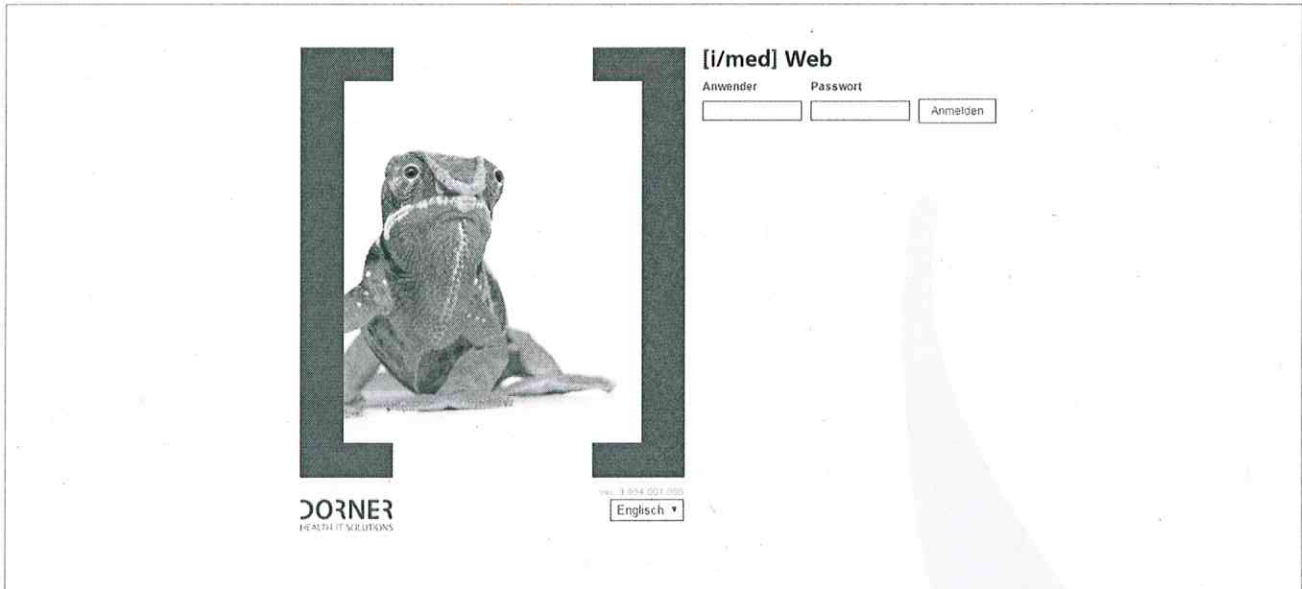
April 2017

Dear valued clients,

The FML online reporting system will be more secure and much faster and stable for your convenience. However, the format has been updated. Your login and password will remain the same.

Please see below for a quick guide.

The login site will look like this; our logo will be placed there shortly.





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To search for a patient, you may enter DOB or your ID for the patient under the **Patients** menu, then click **Search**. You may also search by last name, first name but please be aware the first name and last name may be switched.

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Patients Results Custom search profiles

Last name:

First name:

Birthday: Month 23

Sex: m f ?

Clinic ID external:

Action	Filename	Modificatio	Laborato	Name	Birthday	Sex	Last stay
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To search for results, you have several options under the Results menu.

1. You can search by **order date**
2. You can enter a **date range**
3. You can search for all results of your **clinic** (here called Institute)
4. You can search by **doctor** (here called Station)
5. You can search by **Test Request Code** for specific results (can be found on FML report)
6. You can search by **Sample ID** for specific results (the sticker number from the FML request form)
7. You can search by your **own ID** (here called Clinic ID external)

Click **Search**.

Please go to next page.



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Action	Filename	Modification date	Laboratory	Name	Birthday	Sex	Last stay
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Once you have searched for patients, the information will appear at the bottom and you can click on each one separately for more detailed information, which will appear on the right side.

The scanned request form, scanned reports and pdf are there as usual as well as the list of tests and results/comments.

Please let us know if there is any part you have difficulties with and we will help you.

Because we are updating our IT- and LIS-systems, you may experience a temporary disruption of online services.

We hope you appreciate our new and upgraded online reporting system and look forward to your feedback!

Thank you for your usual cooperation and best regards,

Your FML team